

# CAREERS AT CERTSURE

<b>Job Title:</b>	Energy Efficiency Measures - Assessor
<b>Location:</b>	Field Team – Various locations across the UK
<b>Salary:</b>	Competitive day rate
<b>Hours:</b>	Flexible and Variable hours
<b>Contract:</b>	Self-Employed
<b>Closing Date:</b>	On-going

## About the role...

We have exciting opportunities for self-employed Energy Efficiency Assessors to cover various locations across the UK.

The main purpose of the role is to undertake assessments for all NICEIC customers registered for EEM Building Fabric Measures (BFM) and /or Domestic Heating installations on our PAS 2030 and Competent Person schemes.

## About the company...

Certsure offers industry-leading certification services, Building Regulations schemes, products and support to the construction industry.

We are dedicated to providing professional services and certification to a wide range of customers across the building services sector. Our products and services are delivered through the marketing-leading brand NICEIC.

Quality is the foundation of everything we do and as a result, many of our products are Government-recognised and United Kingdom Accreditation Service (UKAS) approved. From the technically excellent assessors to service advisors who really “get” our customers – we are always on the lookout for talented people to join our team.

## What you'll be doing...

- Undertaking procedural and site competency assessments for NICEIC registered businesses for EEM Building Fabric Measures (BFM) and /or Domestic Heating installations to PAS 2030 and Building Regulations Competent Person schemes.
- Assessing customers' work and resources to ensure they comply with the scheme rules and technical requirements relating to prior to registration.
- Technical Excellence surveillance assessments to determine their eligibility for continued registration.

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- Building relationships with applicants for registration, electrical contractors, their employees and various other professional bodies, and providing qualified assessment services.
- Working independently in accordance with instructions and guidance outlined in procedural manuals.
- Demonstrating a high level of technical competence over EEM Building Fabric Measures (BFM) and /or Domestic Heating Installations to PAS 2030.

## What we're looking for...

### Essential:

- Detailed knowledge of EEM Building Fabric Measures (BFM) and /or Domestic Heating Installations to PAS 2030 and related codes of practice
- Detailed knowledge of relevant Competent Person schemes
- Suitable technical qualifications for EEM Building Fabric Measures (BFM) and /or Domestic Heating Installations to PAS 2030
- Report writing, numeracy and PC skills
- Communication skills with the ability to build excellent relationships at all levels
- Excellent customer service skills – can recognise the customers' needs and strives to deliver the best level of customer service
- Excellent time management skills with ability to prioritise workload and meet deadlines
- Knowledge of accreditation criteria
- Full UK driving licence

### Desirable:

- Corporate membership of the IET/ CIBSE
- Domestic Energy Assessor /Retrofit Assessor
- Retrofit Coordinator
- Auditing experience

## What we offer you...

- A Competitive Day rate
- Flexibility, with regards to days worked
- Chance to be a part of an extremely Professional Assessment Team

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## Find out more about us...

Websites: [www.certsure.com](http://www.certsure.com) or [www.niceic.com](http://www.niceic.com)

Twitter: @officialNICEIC

LinkedIn: <https://www.linkedin.com/company/niceic>

Facebook: <https://www.facebook.com/NICEIC/>

Instagram: <https://www.instagram.com/officialniceic>

## How to apply...

If you think this is the job for you, then we'd be delighted to hear from you!

Please send your CV and a covering letter to [vacancies@certsure.com](mailto:vacancies@certsure.com).

We're unable to respond to all applicants due to the high volumes of CVs we receive. Therefore, if you don't hear from us, unfortunately this means you've been unsuccessful on this occasion.